

E-INVOICE COMPLIANCE & IMPLEMENTATION TRAINING

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About this course

The implementation of e-Invoicing in Malaysia is part of the government's broader strategy to enhance the digital transformation of the country's tax administration system. Driven by the Inland Revenue Board of Malaysia (IRBM or LHDN), e-Invoicing aims to improve efficiency, transparency, and compliance within the business ecosystem while aligning with international best practices. The rollout of e-Invoicing in Malaysia follows a phased approach:

Budget 2023 Announcement: The Malaysian government announced the implementation of e-Invoicing as part of its commitment to modernize tax administration and digitalize the economy. **Pilot Phase (2023-2024):** Selected businesses were invited to participate in the pilot program, allowing the IRBM to test the system, identify challenges, and gather feedback.

Implementation Phase (2024-2025) follows a phased approach based on sales volume: Phase 1: (Annual Turnover/Revenue Above RM100 Million), Phase 2 (Annual Turnover/Revenue between RM25 Million and RM100 Million), Phase 3: (Annual Turnover/Revenue between RM5 million to RM25 Million), Phase 4: Small Businesses (Sales Between RM1 million to RM5 million), Phase 5: Micro & Macro Businesses (Sales up to RM1 million)

Who Should Attend?

- Business Owners and Entrepreneur
- Finance and Accounting Professionals
- IT Specialists and System Administrators
- Tax Consultants and Advisors
- SME Operators
- Government and Public Sector Representatives
- Anyone Interested in Digital Transformation

Learning Outcomes

By the end of this programme, participants will be able to:

1. **Understanding E-Invoicing Requirements** - To equip participants with knowledge of Malaysia's e-Invoicing regulations, timelines, and compliance obligations.
2. **Improving Technical Skills** - To provide practical training on the tools, platforms, and processes required to implement and manage e-Invoicing systems.
3. **Ensuring Smooth Transition** - To help businesses and individuals prepare for the mandatory phases of e-Invoicing adoption, ensuring minimal disruptions
4. **Enhancing Efficiency and Compliance** - To educate participants on leveraging e-Invoicing to reduce costs, improve cash flow, and ensure accurate tax reporting.
5. **Facilitating Digital Transformation** - To support businesses in embracing digital solutions, aligning with Malaysia's broader goals for a more integrated and modernized economy.



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E-INVOICE ESSENTIALS & COMPLIANCE BASICS



MODULE 1, 2, 3

1. **Terms Abbreviations Glossary**
 - Key e-Invoice terms, abbreviations, and core concepts
2. **Introduction to e-Invoice**
 - What is e-Invoice
 - Scenario & Type of e-Invoices
 - Implementation Timeline
 - Exemption
3. **Implementation of e-Invoice**
 - e-Invoice Implementation Model
 - Model through MyInvois Portal
 - Model through API
 - Difference between MyInvois Portal & API



MODULE 4

4. **Implementation of e-Invoice through MyInvois Portal**
 - Registration on MyTax Portal
 - Checking & confirmation of TIN
 - MyInvois Portal Flow
 - Confirmation Stages
 - LHDNM & JKDM Data Sharing
 - Data Safety & Data Privacy
 - 55 Field of e-Invoice

E-INVOICE PRACTICAL APPLICATION & API WORKFLOW

MODULE 5, 6

5. **E-Invoice Illustration Guidelines**
 - 24 Scenarios Illustration Guidelines
6. **Understanding MyInvois Portal**
 - Login through MyTax Portal
 - Update Profile
 - Update Taxpayer's Notification Preferences
 - Update User's Notification Preferences
 - Generate QR Code
 - 45 e-Invoice Code
 - General TIN Number



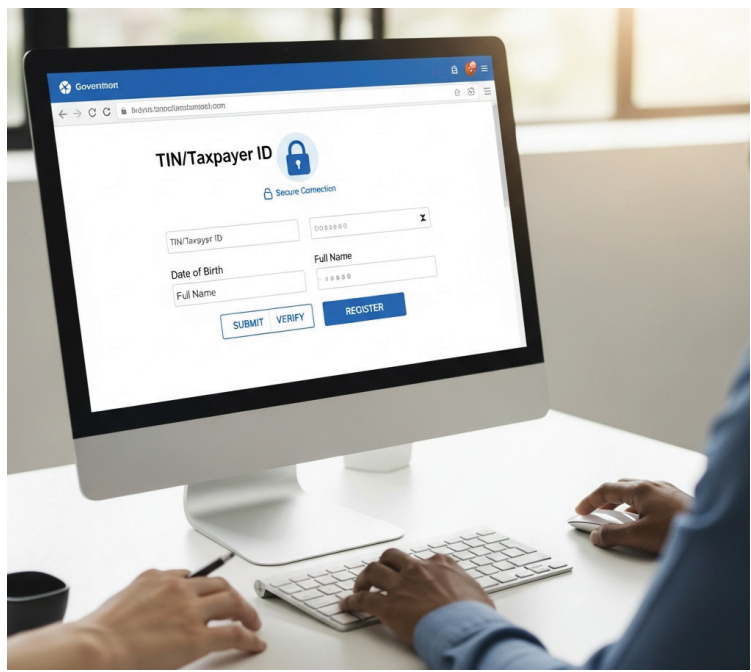
MODULE 7

7. **Practical Sessions on MyInvois Portal**
 - Issuance of e-Invoice
 - Issuance of Credit Note
 - Issuance of Debit Note
 - Issuance of Return Note
 - Issuance of Self-Billed e-Invoice
 - Issuance of Self-Billed Credit Note
 - Issuance of Self-Billed Debit Note
 - Issuance of Self-Billed Return Note
 - Issuance of Consolidated e-Invoice
 - Issuance of Consolidated Self-Billed e-Invoice



MODULE 8, 9, 10

8. **Sample of e-Invoice through API**
 - Issuance of e-Invoice through API
9. **Grants & Incentives on e-Invoice Implementation**
 - Grants & Incentives on e-Invoice Implementation
10. **Wrap Up & Q&A Sessions**
 - Recap of key lessons from the training.
 - Open Q&A session.



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SCAN QR CODE FOR DETAIL INFO



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